



# St John's C of E VA First School (157)

## Risk Management - Assessment Report

<b>Risk Area:</b>	COVID-19		
<b>Assessment Framework:</b>	COVID general RA April 2022		
<b>Work Area or Activity:</b>	COVID19		
<b>Competent Person</b>	Rosemary Conway		
<b>Groups Affected:</b>	All on site		
<b>Assessed on:</b>	19/10/2022	<b>Risk Rating:</b>	Below 9 - Low Risk 9 to 14 - Medium Risk 15 or above - High Risk
<b>To be Reviewed on:</b>	18/10/2023		

What are the Hazards?	What is already being done?	Is this considered satisfactory?	Risk Findings
<p>Withdrawal of operational guidance in education settings means that COVID is managed as an Acute Respiratory Infection (ARI) in line with other infectious diseases, as per guidance <a href="https://www.gov.uk/government/publications/health-protection-in-schools-and-other-childcare-facilities">https://www.gov.uk/government/publications/health-protection-in-schools-and-other-childcare-facilities</a>. Does your school have an updated contingency plan and business continuity plan in place? These documents can be found in the Burgundy Pack <a href="http://extranet.somerset.gov.uk/EasySiteWeb/GatewayLink.aspx?allId=101311">http://extranet.somerset.gov.uk/EasySiteWeb/GatewayLink.aspx?allId=101311</a></p> <p>This should also include cover for staff absences to ensure that there are an adequate number of employees to maintain the health and safety requirements of the school and its staff and pupils.</p>	<p>The school has these plans in place. The school manages staffing levels within the constraints of the budget and availability of good quality supply.</p>	Yes	<p>Severity: 2 Likelihood: 1 <b>Risk Rating: 2</b></p>
<p>Are those employees with medical conditions, anxiety and concerns, the most vulnerable staff, and those who are pregnant, continuing to have their needs addressed through individual risk assessments?</p>	<p>Individual risk assessments are carried out for any staff within these categories</p>	Yes	<p>Severity: 2 Likelihood: 1 <b>Risk Rating: 2</b></p>
<p>Is vaccination information suitably communicated to pupils, parents/carers and employees?</p>	<p>Vaccination information is communicated as and when received from public health.</p>	Yes	<p>Severity: 2 Likelihood: 1 <b>Risk Rating: 2</b></p>
<p>Have revised procedures been clearly communicated to all staff, pupils, parents/carers, contractors, visitors, and temporary staff?</p>	<p>Staff are regularly updated on school processes and procedures, including any specific to managing risk from acute</p>	Yes	<p>Severity: 2 Likelihood: 1</p>

	respiratory infection. In the case of any outbreak, the SLT will make any necessary adjustments to procedures and control measures and this will be communicated clearly to staff, visitors and temporary staff.		<b>Risk Rating:</b> 2
Is natural or mechanical ventilation provided in occupied spaces? Ventilation remains key in supporting the management of all acute respiratory infections as well as other infectious diseases.	Ventilation is achieved via windows and doors in the majority of spaces. Mechanical ventilation is used within the school hall (air conditioning units) and the Den (mechanical air extraction). In case of any outbreak ventilation will be increased.	Yes	Severity: 2 Likelihood: 1 <b>Risk Rating:</b> 2
Are any CO2 monitors consistently monitored to ensure that levels are below 800ppm in working spaces	CO2 monitors have been placed in most classrooms. Any consistently high levels are reported to the Headteacher and Business Manager for attention.	Yes	Severity: 2 Likelihood: 1 <b>Risk Rating:</b> 2
If CO2 monitors detect high levels (above 800ppm), has consideration been given to increasing the natural/mechanical ventilation, reducing the number of people in the room, reducing the length of time groups spend in the room, assessing the type of activities in the room, or temporarily vacating the room?	If high CO2 levels are detected, the Headteacher and Business Manager will assess what additional control measures are required, taking into account the acute respiratory infection rate within the school community at the time.	Yes	Severity: 2 Likelihood: 1 <b>Risk Rating:</b> 2
Are you following local public health guidance issued for your school and/or Somerset? This may mean the re-introduction of temporary measures to prevent further outbreaks of infection within the community, such as wearing of face coverings.	The Headteacher and Business manager ensure they receive Public Health advice via the weekly schools' bulletin and other Somerset management networks such as SAPH. Temporary measures would be introduced if advised by public health.	Yes	Severity: 1 Likelihood: 2 <b>Risk Rating:</b> 2
Is personal protective equipment (PPE) still available for all staff administering first aid, medical care, or personal care activities?	Appropriate PPE is provided for any activity requiring it.	Yes	Severity: 2 Likelihood: 1 <b>Risk Rating:</b> 2
Are staff, pupils and parents/carers been informed of the arrangements to follow should they suspect that they have COVID? It is now recommended to follow the advice given for the general population <a href="https://www.gov.uk/guidance/people-with-symptoms-of-a-respiratory-infection-including-covid-19#what-to-do-if-you-have-symptoms-of-a-respiratory-infection-including-covid-19-and-have-not-taken-a-covid-19-test">https://www.gov.uk/guidance/people-with-symptoms-of-a-respiratory-infection-including-covid-19#what-to-do-if-you-have-symptoms-of-a-respiratory-infection-including-covid-19-and-have-not-taken-a-covid-19-test</a>	Staff, pupils and parents / carers are informed of school procedures.	Yes	Severity: 2 Likelihood: 1 <b>Risk Rating:</b> 2
11. Does the school have a policy in place for the management of COVID within the school e.g., despite the removal of the legal requirement for positive cases to self-isolate, anyone with suspected COVID-19 is strongly urged to stay at home and avoid contact with other people. This is also what should happen when experiencing symptoms of other infectious diseases, such as diarrhoea, vomiting, chicken pox etc. There may also be a	The school follows the exclusion periods advised by Public Health in the 'Spotty Book'	Yes	Severity: 2 Likelihood: 1 <b>Risk Rating:</b> 2

requirement that if a parent or carer insists on a pupil attending school where they have a confirmed or suspected case of Covid-19, schools can insist the child stays away, to protect other pupils and staff from possible infection			
Is there a continued focus on enhanced hygiene and cleaning regimes, particularly handwashing, for both Covid-19 and in preventing outbreaks of other infectious diseases? There is a useful resource for schools available at <a href="https://tinyurl.com/mr2fybmj">https://tinyurl.com/mr2fybmj</a>	The school has maintained a focus on good hygiene measures and has retained daytime cleaning of all toilet areas, high traffic touch points and other areas.	Yes	Severity: 1 Likelihood: 1 <b>Risk Rating: 1</b>
Is there an adequate supply of cleaning products, hand sanitiser etc.?	The school has a stock control system in place between premises and finance staff.	Yes	Severity: 2 Likelihood: 1 <b>Risk Rating: 2</b>
Are cleaning regimes maintained to minimise spread of infection?	Suitable cleaning regimes are in place during the day and at the beginning and end of the day.	Yes	Severity: 2 Likelihood: 1 <b>Risk Rating: 2</b>
If cover/temporary staff are being used within the school, have they undertaken an induction and are they suitably qualified for the role that they are expected to undertake?	All temporary staff receive an induction in key areas. The school receives assurance from any supply agency used around qualifications and safer recruitment checks.	Yes	Severity: 2 Likelihood: 1 <b>Risk Rating: 2</b>
Has your First Aid needs risk assessment been reviewed to ensure that you have adequate cover during staff absences?	A number of staff are first aid trained to ensure cover at all times.	Yes	Severity: 2 Likelihood: 1 <b>Risk Rating: 2</b>
If the school makes the decision to close (owing to staff shortages/Covid outbreak) have you followed the guidance for logging a school closure (Appendix B, Guidance for Schools Info Sheet 62-Emergency Procedures: School Closures): <a href="https://tinyurl.com/532vxxu">https://tinyurl.com/532vxxu</a>	The school follows LA procedures around any closure.	Yes	Severity: 2 Likelihood: 1 <b>Risk Rating: 2</b>

**Rosemary Conway**

Electronically signed On: 19/10/2022 By: Rosemary Conway (IP: 80.94.192.239 )

**Co-ordinator**

Signed .....

**Dated** .....

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